

Parent Note To Explain Absence



St Clare's College
Seek Wisdom

Alternatively, send an SMS text message to **0458 029 452** to explain an absence.

Student Name:

Year Level: PC Group:

Date/s of Absence:

Type of Absence:

Please tick the appropriate box in the space below and give an explanation for the absence:

Sick Leave

Leave during the day Time out: Time in:

Explanation for the absence:

Medical certificate attached: Yes No

Parent/Guardian Signature:

Parent/Guardian Phone Number: Date: