



Parent Note To Explain Absence

Student Administration Number: **6260 9494**

Student Name: First Name Surname

Year Level: PC Group:

Date/s of Absence:

Type of Absence:

Please tick the appropriate box in the space below and give an explanation for the absence:

Sick Leave

Leave during the day Time out: Time in:

Explanation for the absence:

Medical certificate attached: Yes No

Parent/Guardian Signature:

Parent/Guardian Phone Number: Date: